ACES Login Information

First-time users only:
Your default password will be the first two letters of your last name, IN CAPS, followed by your birthdate in MMDDYY format

Official Transcript Requests

Transcript requests are being processed daily, however, due to required validation of converted data, it may take more than 10 business days to process your request. Please contact your Enrollment Services/Admissions and Records Office if your request is not processed in 10 business days so that they may follow up on your request. Please **do not submit** another request, as this may further delay your transcript.

Go to Website: https://aces.alamo.edu

Current Student – ACES

Former Students and Employees Log-in To ACES Instructions

1. If you remember your User ID and password, log-in to ACES in the spaces indicated in the Secure Access Box.
2. If you still cannot log-in to ACES, call the Help Desk at 210-485-0555.
3. Once you have signed in to ACES, click the link for Web Services located on the bottom left-hand side of the Home Tab page.

1. Log In to ACES
2. Select the **"Student"** Link on the Left Panel
3. Click **"Web Services"** (on the left side of page, under tabs)
4. Select **"Student"**
5. Select **"Student Records"**
6. Select **"Order Official Transcript"**
7. Select the **"here"** Link
8. Select **"Begin Order"**

How to View Transcript Request Status

Step 1   Go to www.transcriptsplus.net/order

2. Select **"Check the Status of My Order Self-ServicePlus™"**
3. Type in **"Order Number"**
4. Enter **"Student ID"** *(Banner ID not High School ID)* or **"Social Security Number"**
5. Select **"Check My Status"**

Step 3

Step 2

Step 4

Step 5

Order Sign-In

Step 2: Please enter Student ID or Social Security Number

Student ID

or

Social Security Number

Check My Status

Social Security Number

Check My Status
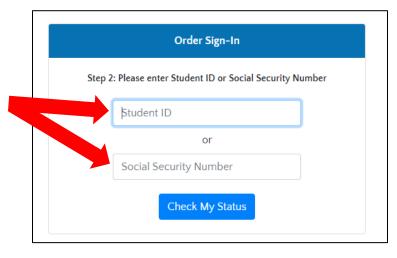
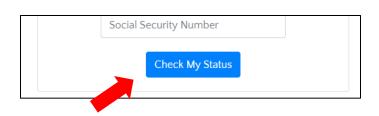*****Many of our email messages will also contain a direct link to our Self-ServicePlus™ web application. Simply click the link in the email and you will be shown the status of your order.*****

Non - Current Student

➢ Go to website: https://secure.touchnet.com/C20015_ustores/web/product_detail.jsp?PRODUCTID=904
➢ Fill out to request ($10.00 Fee per transcript)

ALAMO
COLLEGES
DISTRICT

Home   Register   Log In   My Cart (0)   Search

All Stores

Select a Store   [ ] Go!

Alamo Colleges Transcript Fee (Non-Current Students)

Home | Alamo Colleges District Transcript Request | Alamo Colleges Transcript Fee (Non-Current Students)

Transcript Fee (Non-Current Students)

This method of paying for/requesting your transcript is solely for those students that:
• Are NOT currently enrolled in coursework through one or more of the Alamo Colleges
OR
• Were NOT enrolled at one or more of the Alamo Colleges in the last twelve months
OR
• Are NOT able to access a "Student" tab via their ACES login

(Students who DO meet one of the bullets above are required to request their transcript through their Alamo Colleges account at: https://aces.alamo.edu/cp/home/displaylogin.)

BY PROCEEDING WITH YOUR REQUEST, YOU ACKNOWLEDGE THE FOLLOWING: